

INTERREG IVB Atlantic Area

UK Applicants' Workshop

A practical one –day session on project development and the application process for organisations intending to submit a proposal to the Programme in May 2008

23rd April 2008

Liverpool John Lennon Airport

Programme

9.30am	Registration
10.00am	<u>Session 1</u> Introductions and presentation on the PARTNER project by Liverpool John Lennon Airport
10.15am	<u>Session 2</u> Brief overview of Operational Programme and key documents needed for the application What makes a good project? <ul style="list-style-type: none">• Key characteristics• Principles of project development• Hints and tips
11.15am	Coffee
11.35am	<u>Session 3</u> Project Assessment: <ul style="list-style-type: none">• Appraisal process• Eligibility and selection criteria• Successful applications and common pitfalls
12.00	<u>Session 4</u> <ul style="list-style-type: none">• Transnationality• Pooling critical mass of means• Transfer of know-how• Exchange of experience• Innovation
12.20 12.21	Discussion groups A (by Priority/at tables): <ul style="list-style-type: none">• Project ideas and how they fit• Hints and tips to share

- Queries

12.50	Hints, tips and queries - feedback from groups
1.00pm	Lunch
1.45pm	Q & A (continuation of session before lunch);
2.00pm	<u>Session 5</u> Application form Budget building
2.45pm	Discussion groups B (by Priority/at tables) Project ideas discussion
3.30pm	Close

Project Surgery sessions by appointment (Scotland and Northern Ireland)

NB There will be project surgery sessions available by appointment for projects from North West England on 24th April in Wigan or Liverpool (To be confirmed), from the South West in Bristol and from Wales in Cardiff or Merthyr Tydfil during the week beginning April 28th.